



Privacy Policy

Effective as of 11th of March 2018.

Overview

This privacy policy (“Privacy Policy”) details certain policies implemented throughout Security & Communications Software product called Saferoom (“Saferoom”) in governing Saferoom's use of Personally-Identifiable Data about users of Saferoom’s Microsoft Office Add-in (“Office Add-in”).

Gathering of Personally-Identifiable Information

Saferoom’s Office Add-in does not directly or indirectly gather personally-identifiable information. All user analytics are delivered via Microsoft Store analytics and are governed by respective privacy policy. As Office add-in is designed to be zero-knowledge we are not collecting any information.

Use of personal data

No personal data can be received via usage of the Office Add-in. All analytics and user information are delivered via Microsoft Store Analytics which is governed by its own Privacy Policy. However, if you contact Saferoom Support via Saferoom website or using support email address, we will receive the following identifiable information from the user: name, IP address, domain, email, your office app version.

Protection of Certain Personally-Identifiable Information

Saferoom discloses potentially personally-identifiable and personally-identifiable information only to those of its employees, contractors and affiliated organizations that (i) need to know that information in order to process it on Saferoom’s behalf or to provide services available at Saferoom websites, and (ii) that have firmly agreed not to disclose it to others. Some of those employees, contractors and affiliated organizations may be located outside of your home country; by using Saferoom websites or Saferoom add-in, you consent to the transfer of such information to them. Saferoom will not rent or sell potentially personally-identifiable and personally-identifiable information to anyone. Except to its employees, contractors and affiliated organizations, as described above, Saferoom discloses potentially personally-identifiable and personally-identifiable information only when required to do so by law, or when Saferoom believes in good faith that disclosure is reasonably necessary to protect the property or rights of Saferoom, third parties or the public at large. If you are a user of a Saferoom website or Office Add-in and have supplied your email address, Saferoom may occasionally send

you an email to tell you about new features, solicit your feedback, or just keep you up to date with what is going on with respect to Saferoom and our other products. We expect to keep this type of email to a minimum. If you send us a request (for example via a support email or via one of our feedback mechanisms), we reserve the right to publish it in order to help us clarify or respond to your request or to help us support other users. Saferoom takes all measures that are reasonably necessary to protect against the unauthorized access, use, alteration or destruction of potentially personally-identifiable and personally-identifiable information.

Children's Privacy

Saferoom recognizes the privacy interests of children and we encourage parents and guardians to take an active role in their children's online activities and interests. This Site is not intended for children under the age of 13 years. Saferoom does not target its Services or this Site or add-in to children under the age of 13 years. Saferoom does not knowingly collect personally identifiable information from children under the age of 13 years.

Links to Third Party Sites

The Site or add-in may provide links to other Web sites or resources over which Saferoom does not have control ("External Web Sites"). Such links do not constitute an endorsement by Saferoom of those External Web Sites. You acknowledge that Saferoom is providing these links to you only as a convenience and agree that Saferoom is not responsible for the content of such External Web Sites. Your use of External Web Sites is subject to the terms of use and privacy policies located on the links to External Web Sites.

Privacy Statement Changes

Although most changes are likely to be minor, Saferoom may change its Privacy Statement from time to time and at Saferoom's sole discretion. Saferoom encourages visitors to frequently check this page for any changes to its Privacy Statement.